



**DEPARTMENT OF THE NAVY  
ASSISTANT FOR ADMINISTRATION  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000**

**ACTION MEMO**

**FOR: DIRECTOR, ADMINISTRATION AND MANAGEMENT**

**FROM: Ms. Carla Lucchino, Department of the Navy, Assistant for Administration**

**SUBJECT: Board of Visitors Marine Corps University (BOV MCU) Charter Renewal**

- Request your approval to renew the charter for the Board of Visitors Marine Corps University (BOV MCU) (TAB A). The BOV MCU charter expires 29 April 2011.
- As part of the renewal process, the DOD Advisory Committee Management Office requested additional information from the BOV MCU regarding committee operations and accomplishments. The requested information is at TAB B.
- This renewal reflects no changes to the current BOV MCU charter.

**RECOMMENDATION: DA&M approve the renewal of BOV MCU charter.**

**COORDINATION: TAB C**

**Attachments:  
As stated**

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